



CITY OF
FORT SASKATCHEWAN

NEW CONSTRUCTION - COMM/IND/INST/HDRES Permit Application Checklist

Address of Property: _____

Description of Project: _____

Please ensure the following items are complete prior to submission:

- Development Permit Application Form (Attached)**
Signatures are to be included from the applicant and the registered landowner on title.
Permits without landowner on title permission will not be processed.
- One (1) Digital File of Architectural Drawings**
Complete drawings will include a full set of architectural plans (including landscape plan, site plan with parking, elevations) with all measurements indicating setbacks from property lines and any existing structures.
- One (1) Digital File of Servicing and Grading Engineering Drawings**
Servicing and Grading Engineering Drawings are to be submitted as applicable to the site.
- Phase I Environmental Assessment**
If the land is already serviced, this is not required.
- Abandoned Well Site(s) on Property? (If not required to provide a Phase I Environmental Assessment)**
 No Yes If yes, please provide documentation as per the Municipal Government Act - Subdivision & Development Regulation, Section 11.
- Fire Safety Plan (for all projects over \$5000.00 in Construction Value) (Attached)**
- Building Permit Application Form (Attached)**
The applicant must obtain an approved Building permit within 12 months on the date of Development Permit issuance or the Development Permit will be deemed void.
- Building Permit Determination Checklist (Attached)**
Please refer to the attached Checklist Form for Building Permit application requirements.
The checklist will help you determine what submittals are necessary for your type of construction.
- Three (3) Hard Copies + One (1) Digital Copy of Building Permit Submittals**
As determined by determination checklist.
- Construction Water Application Form (Attached)**

Advisements:

- The development permit process involves the coordinated efforts of multiple City departments to ensure an appropriate and efficient decision is rendered.
- Additional requirements may be deemed necessary by the Development Authority to ensure that the application is complete.
- The applicant should direct applicable sub trades to apply for the following permits if required: Underground Electrical, Excavation, Electrical, Gas, Plumbing, Propane.
- Office & storage trailers placed on site also need a building permit. If a temporary trailer is to be used during construction a separate building permit can be applied for concurrently.
- The Community Standards Bylaw C16-12 is in effect.
- A Business Licence is required for businesses and contractors in Fort Saskatchewan. Business Licences' can be applied for concurrently with the development permit application.

- Fees are to be paid at time of application.
- If a new sign is to be installed, a separate Development Permit for the sign can be applied for at Planning & Development Services.

If you have any questions regarding the application process or completing the forms, please contact Planning & Development Services at 780 992 6198 or fortplanning@fortsask.ca. If you have any questions regarding the building permit process or the Alberta Building Code regulations, please contact the Building Inspector at 780 992 6690.

Incomplete submissions will not be processed

Signature

Date



CITY OF
FORT SASKATCHEWAN

DEVELOPMENT PERMIT APPLICATION

Commercial, Industrial, Multi-Family, Institutional

Planning & Development, 10005 102 Street

Fort Saskatchewan, AB T8L 2C5

780.992.6198 fortplanning@fortsask.ca

OFFICE USE ONLY

Application Number: PL _____ Land Use District: _____
 Lot: _____ Block: _____ Plan: _____ Tax Roll: _____
 Long Legal (If Applicable): _____

Please Print All Information Clearly - All Fields Required

Project Address

Street Address: _____

Applicant and Property Owner Information

Applicant's Name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____

Applicant is the Owner:

Fill out only if different from Applicant:

Written Consent of Owner Required

Property Owner's Name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____

Proposed Development (Check Applicable Boxes)

Description of Work: _____

CONSTRUCTION VALUE: \$ _____ **SQUARE FOOTAGE:** _____

Commercial: _____
 Industrial: _____
 Multi-Attached Dwelling (List No. of Units): _____
 Institutional: _____
 Addition: _____
 Accessory Building/Use: _____

Signature of Applicant _____

Date of Application _____

Print Name _____

Signature of Owner (if not the applicant) _____

Date _____

Print Name _____

IMPORTANT NOTICE: This Application does not permit you to commence any development until such time as the Development Authority has issued a Development Permit. If a decision has not been issued within 40 days of the date of this Application being deemed complete, the applicant may file an appeal to the Subdivision and Development Appeal Board (SDAB).

OFFICE USE ONLY

Date Received: _____

Date Complete: _____

Base Fee: _____

Variance Fee: _____

The personal information provided as part of this application is collected under the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used in relation to this Development Permit and the City of Fort Saskatchewan Land Use Bylaw to process the Application and may be used for statistical data. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collect or use of the personal information, please contact The City of Fort Saskatchewan at 780 992 6200.



CITY OF
FORT SASKATCHEWAN

BUILDING PERMIT APPLICATION

Planning & Development, 10005 102 Street

Fort Saskatchewan, AB T8L 2C5

780.992.6198 fortplanning@fortsask.ca **Inspections: 780.992.6207**

OFFICE USE ONLY

Application Number: PR _____ **Permit Number: B-** _____
 Development Permit: _____
 Lot: _____ Block: _____ Plan: _____ Tax Roll: _____
 Long Legal Description: _____

Please Print All Information Clearly - All Fields Required

Project Address

Street Address: _____

Applicant and Property Owner Information

Applicant's Name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____
 Designer/Architect (if app.): _____ Phone: _____

Applicant is the Owner:

Fill out only if different from Applicant:

Property Owner's Name: _____ Phone: _____
 Address: _____ City: _____
 Postal Code: _____ Email: _____
 Contact Name: _____

Project Information

Description of Work: _____

CONSTRUCTION VALUE: \$ _____

<i>Use of Occupancy:</i>		<i>Type of Work:</i>	
<input type="checkbox"/> Single-Detached	<input type="checkbox"/> Commercial	<input type="checkbox"/> New Construction	<input type="checkbox"/> Alteration
<input type="checkbox"/> Semi-Detached	<input type="checkbox"/> Industrial	<input type="checkbox"/> Addition	<input type="checkbox"/> Demolition
<input type="checkbox"/> Multi-Attached	<input type="checkbox"/> Institutional	<input type="checkbox"/> Site Office/Trailer (Temporary)	
<i>No. Of Units:</i> _____	<input type="checkbox"/> High Density Residential		

New Home Warranty # (if applicable): _____ Builder Licence #: _____

Energy Code Compliance Route (if app.): Prescriptive Prescriptive/Trade-Off Performance

I (am) (represent) * the owner of the land and (will be) (represent) * the owner of the building for which I am submitting this permit application. I have read and understand the statements printed on the reverse side of this form. I agree to conform to all applicable laws in this jurisdiction.

Signature: _____ Date: _____

Work Area

Finished Area (SQ. FT):
 Main: _____ SF
 Second Floor: _____ SF
 Basement: _____ SF
 Garage: _____ SF
TOTAL SQ FT: _____ SF

OFFICE USE ONLY

Base Fee: _____	Plans Reviewed: _____
SCC (\$4.50 or 4%): _____	Permit # Issued: _____
Fire Plan (8%): _____	Issued By: _____
TOTAL: _____	Designation No.: _____
	Date: _____
	Comments: _____
Paid By: Cash / Cheque / Visa / MC / Debit	Construction work related to this permit shall not commence until permit approval has been issued. Conditions attached if applicable.



CITY OF
FORT SASKATCHEWAN

- BUILDING PERMIT INSPECTIONS WILL BE PERFORMED AT THE FOLLOWING STAGES OF CONSTRUCTION. THREE INSPECTIONS ARE REQUIRED.
- FOOTING & FOUNDATION (WILL BE MARKED WITH A GREEN CHECK MARK ONCE INSPECTED AND APPROVED)
 - FRAMING
 - INSULATION & VAPOUR BARRIER – PRIOR TO DRYWALL
 - FINAL – BEFORE OCCUPANCY
- SEE STICKER ON ELECTRICAL PANEL FOR ALL OTHER INSPECTIONS.
- 1) ISSUANCE OF A PERMIT AND THE EXAMINATION OF PLANS AND SPECIFICATION SHALL NOT BE CONSTRUED TO BE AUTHORITY TO VIOLATE ANY OF THE PROVISIONS OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
 - 2) A BUILDING SAFETY OFFICER IS PROHIBITED FROM ISSUING A PERMIT TO AN APPLICANT IF THE APPROPRIATE ARCHITECTS AND/OR PROFESSIONAL ENGINEER'S SEALS OR STAMPS ARE NOT ON THE PLANS AND SPECIFICATIONS IF REQUIRED.
 - 3) THE OWNER OF THE BUILDING IS FULLY RESPONSIBLE FOR CARRYING OUT THE WORK OR HAVING THE WORK CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE SAFETY CODES ACT AND PURSUANT REGULATIONS.
 - 4) THIS PERMIT APPLICATION IS NOT FOR ZONING/DEVELOPMENT, GAS, PLUMBING OR ELECTRICAL WORK. PERMITS FOR SUCH WORK MUST BE OBTAINED SEPARATELY.
 - 5) BEFORE ANY EXCAVATION OR CONSTRUCTION IS STARTED, THE FOLLOWING SHOULD BE CHECKED:
 - A) UTILITIES - LOCATION, HEIGHT, OR DEPTH, AND PROTECTION FROM DAMAGE OR ALL UTILITIES. I.E. SEWERS, WATER, POWER, GAS, TELEPHONE, ETC.
 - B) LEVELS - RESPECTING PROPOSED ELEVATIONS OF FINISHED LANES, STREETS OR AVENUE, SANITARY OR STORM SEWER CONNECTIONS.
 - 6) REVIEWED DRAWINGS AND SPECIFICATIONS SHALL BE KEPT ON THE BUILDING SITE AT ALL TIMES DURING WHICH THE WORK AUTHORIZED BY THE PERMIT IS IN PROGRESS, AND SHALL BE AVAILABLE FOR INSPECTION BY A BUILDING SAFETY OFFICER.
 - 7) A BUILDING SAFETY OFFICER MAY SUSPEND OR REVOKE A PERMIT ISSUED IN ERROR OR ISSUED ON THE BASIS OF INCORRECT INFORMATION OR IF THERE IS A CONTRAVENTION OF ANY CONDITIONS UNDER WHICH THE PERMIT WAS ISSUED OR THE PERMIT FEES HAVE NOT BEEN PAID.
 - 8) ISSUANCE OF A PERMIT BASED UPON PLANS AND SPECIFICATIONS SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM ISSUING ORDERS UNDER THE SAFETY CODES ACT.
 - 9) ISSUANCE OF A PERMIT SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM STOPPING CONSTRUCTION OPERATIONS THAT ARE IN VIOLATION OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
 - 10) EVERY PERMIT SHALL AUTOMATICALLY EXPIRE BY LIMITATION AND BECOME NULL AND VOID IF THE WORK AUTHORIZED BY THE PERMIT IS NOT COMMENCED WITHIN 90 DAYS FROM THE DATE OF ISSUE, OR IF THE BUILDING AUTHORIZED BY THE PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER THE WORK IS COMMENCED. BEFORE WORK CAN BE STARTED AGAIN, A NEW PERMIT SHALL BE OBTAINED OR ON RECEIPT OF A WRITTEN APPLICATION, A SAFETY CODES OFFICER FROM THE AGENCY, MAY IN WRITING, EXTEND A PERMIT FOR A LIMITED PERIOD OF TIME IF THE PERMIT HAS "NOT EXPIRED" (ONE YEAR FROM DATE OF ISSUANCE) WHEN THE APPLICATION FOR EXTENSION IS MADE.
 - 11) EXCEPTIONS MAY BE MADE, AT THE DISCRETION OF A BUILDING SAFETY OFFICER IN CASES OF SUMMER OR RECREATIONAL HOMES OR UNDER UNAVOIDABLE CIRCUMSTANCES.
 - 12) THE APPLICANT GRANTS PERMISSION FOR NECESSARY INSPECTIONS TO BE CONDUCTED WITH THE SIGNING OF THIS APPLICATION.
 - 13) AN ORDER OF A BUILDING SAFETY OFFICER MAY BE APPEALED TO THE SAFETY CODES COUNCIL. FOR FURTHER INFORMATION, CONTACT ANY BUILDING SAFETY CODES OFFICER AT THE CITY OF FORT SASKATCHEWAN AT 780.992.6248.
 - 14) SHOULD A PERMIT BE CANCELLED, THE HOLDER OF THE PERMIT MUST SUBMIT A WRITTEN REQUEST TO THE CITY OF FORT SASKATCHEWAN. THE CITY OF FORT SASKATCHEWAN WILL REFUND AS FOLLOWS:
 - i) TO THE PERMIT HOLDER, IF THERE HAS NOT BEEN AN INSPECTION – HOLDBACK OF 50% OR \$50.00 – WHICHEVER IS GREATER. SAFETY CODES FEE AND CONSTRUCTION FIRE SAFETY PLAN ARE NOT REFUNDABLE.
 - ii) TO THE PERMIT HOLDER, IF THERE HAS BEEN AN INSPECTION HELD – NO REFUND.
 - 15) FULL AND SAFE ACCESS TO THE SITE AND BUILDING MUST BE PROVIDED AND MAINTAINED.
 - 16) RE-INSPECTIONS DUE TO NO ACCESS, THE PROJECT NOT BEING READY FOR INSPECTION OR DEFICIENCIES ARE SUBJECT TO RE-INSPECTION FEES (AS DETERMINED BY THE FEES AND CHARGES BYLAW) AND MUST BE PAID BEFORE THE NEXT INSPECTION IS SCHEDULED.



BUILDING PERMIT CHECKLIST

Determination Form

Street Address: _____

Step 1) Occupancy:

Type of Occupancy: _____

Step 2) Building Height:

Number of Stories: _____

4 or more Stories = FULL PROFESSIONAL INVOLVEMENT CHECKLIST

Up to 3 Stories = Proceed to Step 3

Step 3) Building Area

If Project is a New Building

Area of Largest Floor = _____ m²

If Project is an Addition

Area of Addition only = _____ m²

If Project is a Renovation

Area of Renovation only = _____ m

If Building is separated by fire wall (concrete block or cast in place concrete)

Area to right side of firewall = _____ m

Area to left side of firewall = _____ m

If area exceeds areas listed below = FULL PROFESSIONAL INVOLVEMENT CHECKLIST

If area does not exceed areas listed below = PARTIAL PROFESSIONAL INVOLVEMENT CHECKLIST

Group A:

- 1 story...300 m² (3229 ft²)
- 2 stories...200 m² (2153 ft²)
- 3 stories...100 m² (1076 ft²)

Group D:

- 1 story...500 m² (5382 ft²)
- 2 stories...250 m² (2691 ft²)
- 3 stories...165 m² (1776 ft²)

Group B:

- 1 story...300 m² (3229 ft²)
- 2 stories...200 m² (2153 ft²)
- 3 stories...100 m² (1076 ft²)

Group E:

- 1 story...500 m² (5382 ft²)
- 2 stories...250 m² (2691 ft²)
- 3 stories...165 m² (1776 ft²)

Group C:

- 1 story...400 m² (4305 ft²)
- 2 stories...200 m² (2153 ft²)
- 3 stories...130 m² (1400 ft²)

Group F:

- 1 story...500 m² (5382 ft²)
- 2 stories...250 m² (2691 ft²)
- 3 stories...165 m² (1776 ft²)

Step 4) Energy Code Compliance (New or Additions ONLY)

Prescriptive Path

- Calculations & Assemblies

Trade-Off Path

- Calculations & Assemblies

Performance Path

- Energy Model & Computer Print Out



BUILDING PERMIT CHECKLIST

Partial Professional Involvement Checklist

Street Address: _____

Client: _____ Date: _____

SCO: _____

NOTE: Every heading or subheading must be filled in with a **check mark** or an **X mark**
A **check mark** goes beside a supplied item or non-applicable item
An **X mark** goes beside a required item that has not been submitted

1) Development Permit

Submitted Not Submitted

2) Payment

Interac Credit Cheque Cash

3) Drawings (Three (3) Full Sets and One (1) Digital Copy)

Site Plan

- Submitted (complete with property lines, streets, North Arrow, etc.)
 Not Applicable (interior renovation, tenant improvement, etc.)

Foundation Plans (Structural Drawings)

- Concrete wall on strip footing below front line (**engineering not required**)
 Stamped & signed engineered drawings for all other foundations (piles, slab on grade, etc.)
 Not Applicable (interior renovation, tenant improvement, etc.)

Tall Wall Drawings (Structural Drawings - Wood Structures only)

- Stamped & signed drawing by Engineer
 Not Applicable (walls are 12 feet or less in height)

Roof Truss Drawings (Wood Structures only)

- Stamped & signed drawings by Engineer or Manufacturer's drawings
 Not Applicable (no roof trusses being installed)

Floor Joist Drawings (Wood Structures only)

- Stamped & signed drawings by Engineer or Manufacturer's drawings
 Not Applicable (no floors being installed)

Floor Plans

Submitted Drawings (showing rooms, dimensions, doors, windows, etc.)

Elevation Drawings

- Submitted Drawings
 Not Applicable (interior renovation, tenant improvement, etc.)

Cross Section Drawings

- Submitted Drawings
 Not Applicable (one story interior renovation or tenant improvement)

Continued on Back

Mechanical Drawings

- Submitted Drawings
- Not Applicable (no mechanical work being done)

Hydronic Heating Plans (Water used as heating medium, Boilers used to heat water)

- Stamped & signed drawing by Engineer or Certified Engineering Technologist or Certified Hydronic Designer (need Certification #) - *Requires a ventilation system*
- Not Applicable (forced air system, radiant heaters, etc.)

Electrical Drawings

- Submitted Drawings
- Not Applicable (no electrical work being done)

Energy Code Compliance

- Prescriptive Path (drawings show assembly information for proposed walls, roofs, foundations, and floors in contact with ground and any HVAC, service water or electrical)
- Trade-off Path (complete details of proposal provided on drawings)
- Performance Path (energy model with computer print out provided)
- Not Applicable (interior renovation or tenant improvement only)

4) Buildings Requiring Additional Professional Involvement

Fabric Covered Building Drawings

- All pages stamped & signed by Engineer
- Not Applicable

Pre-Engineered Steel Building or Concrete Building Drawings

- All pages stamped & signed by Engineer
- Not Applicable

Pole Shed Building Drawings (Wood Structure - vertical members 2 ft or wider)

- All pages stamped & signed by Engineer
- Not Applicable

If any of these required documents are not present when submitted, the building permit application and payment will not be accepted.

If there are any questions of a technical nature related to the construction, please contact our Building Inspector at 780 992 6690 or by email at inspectors@fortsask.ca.



BUILDING PERMIT CHECKLIST

Full Professional Involvement Checklist

Street Address: _____

Client: _____ Date: _____

SCO: _____

NOTE: Every heading or subheading must be filled in with a **check mark** or an **X mark**
A **check mark** goes beside a supplied item or non-applicable item
An **X mark** goes beside a required item that has not been submitted

1) Development Permit

Submitted Not Submitted

2) Payment

Interac Credit Cheque Cash

3) Drawings

Site Plan

Submitted
 Not Applicable (interior renovation)

Architectural Drawings - Required

Stamped by Architect
 Stamped by Engineer (F Occupancies - Industrial only)

Structural Drawings

Stamped & signed engineered drawings stubmitted
 Not Applicable (No structural work being done)

Structural Drawings - Pre Engineered Steel Building

Stamped & signed engineered drawings stubmitted
 Not Applicable (No Engineered Steel Building)

Mechanical Drawings

Stamped & signed engineered drawings submitted
 Not Applicable (no mechanical work - e.g. cold storage building)
 Not Applicable (mechanical work to be done at later date under separate permit. Project will be red flagged. No Plumbing or Gas Permits will be issued for this project. Provide letter of confirmation from owner.)

Electrical Drawings

Stamped and signed engineered drawings submitted
 Not Applicable (no electrical work - e.g. cold storage building)
 Not Applicable (Electrical work to be done at later date under separate permit. Project will be red flagged. No Electrical Permits will be issued for this project. Provide letter of confirmation from owner.)

Continued on Back

Fire Fighting Water (for Buildings over 600 m² (6458 ft²))

- Fire fighting water design submitted (**mainly for rural projects**)
- Not Applicable (building less than 600 m²)
- Not Applicable (municipality has fire hydrant system)

Energy Code Compliance

- Prescriptive Path (drawings show assembly information for proposed walls, roofs, foundations, and floors in contact with ground and any HVAC, service water or electrical)
- Trade-off Path (complete details of proposal provided on drawings)
- Performance Path (energy model with computer print out provided)
- Not Applicable (interior renovation or tenant improvement only)

4) Schedules - A1 Schedule from Coordinating Professional (One (1) only)

A1 Schedule - Required

- Submitted by architect c/w owner's signature OR
- Submitted by engineer c/w owner's signature

5) Schedules - A2, B1 and B2 Schedules from Registered Professionals (1 set per Discipline)

Architectural Discipline - Required

- From architect c/w owner's signature on A2 OR
- From engineer c/w owner's signature on A2 (F Occupancies - Industrial only)

Structural Discipline

- From engineer c/w owner's signature on A2
- Not Applicable (no structural work being done)

Structural Discipline (Pre Engineered Steel Building)

- From engineer c/w owner's signature on A2
- Not Applicable (no Pre-Engineered Building)

Mechanical Discipline

- From engineer c/w owner's signature on A2
- Not Applicable (no mechanical work being done)
- Not Applicable (mechanical work to be done at later date under separate permit. Project will be red flagged. No Plumbing or Gas Permits will be issued for this project. Provide letter of confirmation from owner.)

Electrical Discipline

- From engineer c/w owner's signature on A2
- Not Applicable (no mechanical work being done)
- Not Applicable (Electrical work to be done at later date under separate permit. Project will be red flagged. No Electrical Permits will be issued for this project. Provide letter of confirmation from owner.)

Geotechnical Discipline

- From engineer c/w owner's signature on A2
- Not Applicable (not required for slab on grade or pole sheds)

If any of these required documents are not present when submitted, the building permit application and payment will not be accepted.

The permit applicant performing the work will receive a copy of the inspection reports at the time of inspection.

If there are any questions of a technical nature related to the construction, please contact our Building Inspector at 780 992 6690 or by email @ inspectors@fortsask.ca.

Office Use Only

Entered in FDM: _____

Approval: _____

(Date and Initials)



City of Fort Saskatchewan Fire Department

Return Fire Plan to: The Planning and Development Department
CONSTRUCTION, DEMOLITION FIRE SAFETY PLAN

Post on Construction Site

Municipal Address: _____

Building Name: _____

Project start date: _____

Project completion date: _____

Brief description of work: _____

Contacts

Applicant Name : _____

Phone# : _____

Email : _____

Site Superintendent Name : _____

Phone#: _____

Mechanical Contractor's Name/Contact: _____

Electrical Contractor's Name/Contact: _____

Type of Build (plywood, concrete?): _____

Roofing Material: _____

Number of Stories: _____

Type of Adjacent Property Protection to be used: _____

Ambulance Provider: Prairie Emergency Medical Systems Inc.

Emergency Contact Number: **911**

Business Admin Number 780-997-6400

Fire Department: City of Fort Saskatchewan Fire Department

Emergency Contact Number: **911**

Business Phone Number: 998-4858

Police Service: R.C.M.P.

Emergency Contact Number: **911**

Business Phone Number: 992-6100

Hospital: Fort Saskatchewan Health Centre

Contact Number: 998-2256

Location: 9401 – 86 Avenue, Fort Saskatchewan

Emergency Utility Contacts for the City of Fort Saskatchewan

Alberta One Call:	1-800-242-3447
Water Utility:	780-992-6248 (City of Fort Saskatchewan)
Electrical Utility:	780-310-9473 (Fortis)
Gas Utility:	780-420-5585 (Atco)
Hazardous Spills:	Contractor determines which Company
Waste/Recycling:	780-992-6152

Construction & Demolition Sites Alberta Fire Code, Section 5, Division B

Please fill out the following with as much information as possible.

If the section does not apply Please explain why it doesn't apply

Please do not use N/A

5.6.1.1. Application

- 1) This Section applies to fire safety for *buildings*, parts of *buildings*, facilities, adjacent *buildings* or facilities and associated areas undergoing construction, alteration or demolition operations.

5.6.1.2. Protection of Adjacent Building

- 1) How will protection be provided for exposed adjacent buildings from fire originating from buildings, and associated areas undergoing construction, alteration or demolition operations?

5.6.1.3. Fire Safety Plan

- 1) The fire safety plan shall be prepared for the site and shall include
- a) Which site personnel will carry out fire safety duties, including a fire watch service if applicable?

- b) The emergency procedures to be followed in the event of a fire, including
 - i) How will you initiating a fire warning?

 - ii) How will you notifying the fire department?

 - iii) How will you instruct site personnel on the procedures to be followed once the warning has been initiated?

 - iv) What measures do you have on site for extinguishing a fire?

- 2) Will any changes occur inside the building? If so indicate how current fire plan is affected.

5.6.1.4. Access for Firefighting

- 1) How can unobstructed access to fire hydrants, portable extinguishers and to fire department connections for standpipe and sprinkler systems be guaranteed?

- 2) Can a means be provided for firefighters to allow for firefighting on all levels of the building?

- 3) Can Provision be made for the use of existing elevators, hoists or lifts to assist such personnel in reaching all levels of the building?

- 4) Access routes for fire department vehicles shall be provided and maintained to construction and demolition sites. Explain how these will be guaranteed.

- 5) Where a construction or demolition site is fenced so as to prevent general entry, provision shall be made for access by fire department equipment and personnel. How will the fire department gain access?

5.6.1.5. Portable Extinguishers

- 1) Will adequate fire extinguishers be provided? Where will they be located?

5.6.1.6. Standpipe Systems

- 1) Does the building have or require a sprinkler system?

- 2) Where a standpipe is to be installed in portions of a *building* under construction or alteration that *is* not occupied

- a) Will a temporary standpipe system be set up?

- b) Will the standpipe system be provided with conspicuously marked and readily accessible fire department connections on the outside of the building at the *street* level and have at least one hose outlet at each floor?

5.6.1.7. Hot Surface Applications and Hot Works

Any activity that involves heat sources and hot processes shall be considered hot work.

- 1) If using Bitumen kettles where will they be located on site? Will constant supervision be maintained? Where will mops be stored?

5.6.1.8. Provision for Egress

- 1) How will a means of egress be guaranteed at all times?

5.6.1.9. Fire Warning

- 1) What means shall be provided to alert site personnel of a fire?

5.6.1.11. Ignition Sources

- 1) Devices capable of producing ignition, internal combustion engines, temporary heating equipment and associated devices shall be kept at a safe distance from combustible material so as not to cause ignition. Explain how these measures will be taken?

5.6.1.12. Fuel Supply Installation

- 1) Where will fuel supplies for heating equipment and internal combustion engines be stored?

5.6.1.14. Fire Separations in Partly Occupied Buildings

- 1) Where part of a building continues to be occupied, the occupied part shall be separated from the part being demolished or constructed by a fire separation having a fire- resistance rating of not less than 1 h. How will this be established and maintained?

5.6.1.15. Watch

- 1) Will service of the fire alarm system be suspended at any time? If so explain how a fire watch will be used.

5.6.1.16. Smoking Restrictions

- 1) Where will Smoking be permitted?

5.6.1.17. Dangerous Goods Storage and Use

- 1) Where will flammable liquids and combustible liquids be stored?

5.6.1.18. Temporary Enclosures

1) Will temporary enclosures be used? If so how will they be secured?

5.6.1.19. Disposal of Combustible Refuse

1) Explain how amounts of combustible refuse will be kept to a minimum on site.

5.6.1.21. Occupied Buildings

1) When a building is occupied prior to its completion or during extensive alterations to it, fire safety measures in the occupied portions of the building shall be maintained or alternate provisions made. What are you going to do?

2) What measures will be taken to cordon off and control access to the work areas.

3) Will required exits be maintained or will an alternate means of egress be provided.

**PLEASE PROVIDE A SITE PLAN INDICATING BUILDING OUTLINE;
WHERE STORAGE OF D.G./HAZARDOUS MATERIAL WILL BE; INDICATE
ALL ACCESS ROADS TO SITE; HYDRANT LOCATION, ETC.**

Approved plan must be posted at work site



CITY OF FORT SASKATCHEWAN CONSTRUCTION WATER APPLICATION FORM

(This form must be completed prior to a Building Permit being issued)

Home Builder/Contractor's Company Name (Please Print): _____

Contact Name: _____

Property Service Address: _____

Commercial/Residential

Billing Address: _____

City: _____

Postal Code: _____

Phone No. (Bus) _____

Phone No. (Fax.): _____

Email: _____

All new construction water utility accounts are subject to a deposit, application fee and flat monthly fee, in accordance with the City of Fort Saskatchewan Fees and Charges Bylaw, which are payable on the first utility bill.

The monthly flat fee will be charged 2 months after the plumbing permit is pulled and will remain in effect until a water meter is installed at this property.

The following conditions are required to have a water meter installed:

- The CC must be exposed to grade or better and operational
- Space around the meter is enough for an average sized individual for install and maintenance.
- The wiring for the meter read transmitter has been installed and run from the meter location to outside, 6" to 12" from the power meter location.
- A shut off valve is installed prior to the meter and plumbing after the meter allows for a pressure test of the fittings.
- The exterior of the property is completed so the reading equipment can be attached.

Please submit request to cancel account five days prior to cancellation date.

When the account is closed the deposit charged on the first utility bill will be applied to the outstanding balance on the final bill. If there is a credit on the account a cheque will be issued to the name on the utility account.

Signature: _____

Date: _____

Print Name: _____

Date: _____